



October 16, 2019

Deborah J. Jeffrey  
Inspector General  
Corporation for National and Community Service  
Office of Inspector General  
250 E St. S.W. Suite 4100  
Washington, D.C. 20525

Dear Inspector General Jeffrey:

The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Modified External Peer Review Team (review team), comprised of the Peace Corps Office of Inspector General and the Office of Personnel Management Office of Inspector General, initiated a modified external peer review of the Corporation for National and Community Service Office of Inspector General (CNCS OIG) on August 29, 2019. A modified external peer review was conducted because CNCS OIG did not conduct Inspection and Evaluation (I&E) activities in-house during the 3-year applicable period but wanted to develop the in-house capability to perform such activities in the future. The modified external peer review was approved by CIGIE's inspection and evaluation peer review working group on June 25, 2019.

The review team conducted the required modified external peer review in accordance with CIGIE Inspection and Evaluation Committee guidance as contained in the *CIGIE Guide for Conducting Peer Reviews of Inspection and Evaluation Organizations of Federal Offices of Inspector General*. The review team assessed the extent to which CNCS OIG met seven requirements of CIGIE's *Quality Standards for Inspection and Evaluation* (Blue Book), January 2012: (1) Quality Control; (2) Planning; (3) Data Collection and Analysis; (4) Evidence; (5) Records Maintenance; (6) Reporting; and (7) Follow-up. Specifically, the review team evaluated CNCS OIG's internal policies and procedures contained in *CNCS OIG Evaluation Policies and Procedures Manual (Manual)*, revised August 2019.

The review team determined that CNCS OIG's internal policies and procedures, as presented in the *Manual*, generally met the seven Blue Book standards addressed in the external peer review. However, the review team suggested minor revisions to the *Manual* to strengthen two areas: 'Data Collection and Analysis' and 'Records Maintenance.' The review team was subsequently able to observe that CNCS OIG had made the suggested revisions to their *Manual*.

Sincerely,

Kathy A. Buller, Inspector General



Deborah J. Jeffrey  
Inspector General

October 1, 2019

Ms. Kathy Buller, Inspector General  
Peace Corps  
Office of Inspector General  
1111 20<sup>th</sup> Street NW  
Washington, DC 20526

SUBJECT: Comment on the Draft Report of Modified External Peer Review, Inspections and Evaluations

Dear Ms. Buller:

Thank you for the opportunity to comment on the draft report for the modified external peer review of the Inspection and Evaluation (I&E) policies and procedures of the Corporation for National and Community Service, Office of Inspector General (CNCS-OIG). My staff and I are pleased with the positive outcome of the peer review, as well as the guidance that will aid in shaping our future evaluation work. The outcome of this review will help us finalize and implement the I&E Manual, a critical first step in developing our in-house capability.

I would like to extend my appreciation to the Review Team for their excellent work in conducting the modified external peer review to assess our I&E Manual's compliance with the Council of the Inspectors General on Integrity and Efficiency (CIGIE) *Quality Standards for Inspection and Evaluation* (Blue Book), January 2012. We are also grateful to the Review Team for sharing their experiences with evaluation projects and reports to assist our staff in future projects. The Review Team went above and beyond in being helpful to our office. Overall, this was a very positive experience and a valuable opportunity for CNCS-OIG.

If you have any questions please contact me or have your staff contact Assistant Inspector General for Audit, Monique P. Colter at 202-606-9360.

Sincerely,

Deborah J. Jeffrey